



2022 Job Vacancy Meeting Facilitator

Stony Run Friends Meeting, Baltimore, Maryland, is hiring a Meeting Facilitator.

Stony Run Friends Meeting is seeking a full time Facilitator to expand the connections and reach of Stony Run in the diverse, wider community. Working closely with the Operations Manager, the Facilitator will support the work of Stony Run's committees and working groups to achieve the goals and direction of Stony Run Meeting.

This individual should have experience working with diverse, collaborative groups, and be able to help members of the Meeting further implement collaborative processes. The ideal candidate will bring skills and experience in outreach to the wider Baltimore community to support Quaker social justice efforts and to support the Meeting's desire to grow the Meeting and to welcome people newly interested in Quakerism and Stony Run.

The Facilitator position is full-time, exempt (37.5 hours per week), which may include evenings, and weekends. The proposed salary range is \$58,000 - \$64,000 annually. The Operations Coordinator will work under the supervision of the Committee for Support and Supervision.

Skills and Qualifications

- **Interpersonal skills:** Friendly, outgoing personality with ability to work with persons of diverse backgrounds and interaction styles. Ability to convey information clearly and accurately.
- **Organizational skills:** Ability to prioritize, skilled in meeting multiple demands and deadlines. Experience in developing organizational systems with a keen eye for detail.
- **Management skills:** Skilled in recruiting, motivating and guiding volunteers. Experience in providing staff support to boards or committees.

Spiritual depth and commitment to Quaker principles. Familiarity with the Religious Society of Friends, Quaker history, testimonies and organizations. Experience and skill in group and Quaker process. We do not discriminate on the basis of race, sex, color, religion, national origin, age, handicap, disability, marital, or veteran status.

Interested? Send your resume and cover letter to Stonyrunjobsearch@gmail.com. View the full position description at Stonyrunfriends.org. Select About Stony Run, and scroll down for the description. **Review of applications will begin on July 30, 2022 and continue until the position is filled.**