

	A	C	D	E	F	G	H
1	BYM 2023 BUDGET SUMMARY						
2	Description	2020 Actuals	2021 Budget	2021 Actuals	2022 Budget	2023 Budget	Notes
3	Total Income	\$1,329,535	\$2,103,815	\$2,222,663	\$2,495,385	\$2,715,502	
4	Total Expenses	\$1,260,791	\$1,857,954	\$1,967,997	\$2,494,068	\$2,702,934	
5	Net Operating Budget	\$68,745	\$245,861	\$254,666	\$1,317	\$12,568	
6							
7	Income Summary						
8	General Fund Income	\$809,981	\$669,503	\$959,791	\$673,088	\$704,400	
9	Annual Session Income	\$34,074	\$98,500	\$27,070	\$99,500	\$97,500	
10	Camping Program & Property Income	\$207,978	\$1,057,000	\$1,167,471	\$1,410,403	\$1,576,780	
11	Other Income	\$8,926	\$0	\$0	\$0	\$30,935	1
12	Released Funds	\$0	\$194,512	\$0	\$219,954	\$165,707	2
13	Spiritual Formation Income	\$4,997	\$15,200	\$4,326	\$16,500	\$21,500	
14	STRIDE Income	\$24,192	\$26,000	\$48,016	\$44,000	\$50,000	
15	Women's Retreat Income	\$44,065	\$0	\$117	\$2,500	\$44,065	
16	Youth Programs Income	\$7,323	\$43,100	\$15,872	\$29,440	\$24,615	
17	COVID-19 Emergency Grants	\$188,000	\$0	\$0	\$0	\$0	
18	Total Income	\$1,329,535	\$2,103,815	\$2,222,663	\$2,495,385	\$2,715,502	
19							
20	Expense Summary						
21	Total Staff Compensation (Salary & Benefits)	\$776,015	\$504,434	\$817,653	\$849,092	\$906,086	3
22	Administrative Expenses	\$104,080	\$142,550	\$145,965	\$150,793	\$164,450	
23	Annual Session Expenses	\$5,595	\$94,500	\$10,964	\$94,500	\$101,600	
24	Camp Program and Property Expenses	\$270,905	\$958,413	\$939,286	\$1,210,315	\$1,263,380	4
25	Committee Expenses	\$13,068	\$10,950	\$2,497	\$11,395	\$38,345	
26	Contributions to Major Organizations	\$0	\$3,000	\$0	\$27,000	\$27,000	
27	Contributions to Other Organizations	\$0	\$0	\$0	\$4,825	\$5,025	
28	Development Expenses	\$28,985	\$58,900	\$37,900	\$64,450	\$62,900	
29	Sue Thomas Turner Quaker Education Fund	\$0	\$25,000	\$0	\$25,000	\$25,000	
30	Educational Grants	\$0	\$12,000	\$0	\$12,560	\$16,000	
31	Indian Affairs Historical Fund	\$0	\$2,200	\$0	\$1,200	\$0	
32	Spiritual Formation Program Expenses	\$2,108	\$15,500	\$628	\$15,000	\$20,000	
33	STRIDE Expenses	\$6,799	\$7,282	\$7,906	\$8,600	\$10,250	
34	Women's Retreat Expenses	\$42,961	\$0	\$3	\$0	\$42,778	
35	Youth Programs Expenses	\$10,275	\$23,225	\$5,195	\$19,337	\$20,120	
36	Total Expenses	\$1,260,791	\$1,857,954	\$1,967,997	\$2,494,068	\$2,702,934	

	A	C	E	F	G	H
1	BYM 2023 BUDGET DETAIL - INCOME					
2	Description	2020 Actuals	2021 Actuals	2022 Budget	2023 Budget	Notes
3						
4	Apportionment	\$499,374	\$511,613	\$503,960	\$520,000	
5	Allowance for Unpaid Apportionment	(\$9,548)	(\$1,560)	(\$2,095)	(\$1,600)	
6	Book and Clothing Sales	\$588	\$1,084	\$1,020	\$1,000	
7	General Fund Contributions (Unrestricted)	\$269,271	\$227,240	\$150,000	\$165,000	
8	Grants	\$11,000	\$178,241	\$0	\$0	
9	Interest and Dividends	\$39,296	\$43,174	\$20,203	\$20,000	
10	Total General Fund Income	\$809,981	\$959,791	\$673,088	\$704,400	
11						
12	Annual Session					
13	Annual Session Bookstore	\$0	\$0	\$3,500	\$1,500	
14	Annual Session Contributions	\$9,952	\$6,692	\$5,000	\$5,000	
15	Annual Session Fee Income	\$24,122	\$20,378	\$91,000	\$91,000	
16	Released Funds (Carey Lecture)	\$0	\$0	\$0	\$0	
17	Total Annual Session Income	\$34,074	\$27,070	\$99,500	\$97,500	
18						
19	Camp Program & Property					
20	Camp Program and Property Contributions	\$166,996	\$119,446	\$71,000	\$75,000	
21	Camp Program Fee Income	\$21,400	\$1,011,580	\$1,290,310	\$1,408,680	
22	Book, Clothing, & Other Sales	\$677	\$7,821	\$9,343	\$10,100	
23	Family Camp Weekend Income	\$0	\$0	\$4,500	\$0	
24	Gain on Sale of Fixed Assets	(\$1,059)	\$0	\$0	\$4,500	
25	Releases from Restrictions	\$872	\$5,783	\$12,450	\$50,000	5
26	Property Rental Income	\$19,092	\$22,842	\$19,800	\$28,500	
27	Vehicle Rental Income	\$0	\$0	\$3,000	\$0	
28	Total Camp Program and Property Income	\$207,978	\$1,167,471	\$1,410,403	\$1,576,780	
29						
30	All Other Programs					
31	All Other Programs Income	\$8,926	\$0	\$0	\$30,935	1
32	Total All Other Programs Income	\$8,926	\$0	\$0	\$30,935	
33						
34	Released Funds					
35	Unrestricted Reserves	\$0	\$0	\$0	\$0	
36	Camp Property	\$0	\$0	\$181,194	\$124,707	
37	Educational Grants	\$0	\$0	\$12,560	\$16,000	
38	Indian Affairs	\$0	\$0	\$1,200	\$0	
39	Sue Thomas Turner QEF	\$0	\$0	\$25,000	\$25,000	
40	Total Released Funds	\$0	\$0	\$219,954	\$165,707	
41						
42	Spiritual Formation Program					
43	Spiritual Formation Contributions	\$1,117	\$0	\$1,500	\$1,500	
44	Spiritual Formation Fee Income	\$3,880	\$4,326	\$15,000	\$20,000	
45	Total Spiritual Formation Income	\$4,997	\$4,326	\$16,500	\$21,500	

	A	C	E	F	G	H
47	STRIDE Program					
48	STRIDE Contributions	\$24,192	\$48,016	\$44,000	\$50,000	
49	STRIDE Released Funds	\$0	\$0	\$0	\$0	
50	Total STRIDE Program Income	\$24,192	\$48,016	\$44,000	\$50,000	
51						
52	Women's Retreat					
53	Women's Retreat Book Sales	\$0	\$0	\$0	\$0	
54	Women's Retreat Contributions	\$560	\$117	\$2,500	\$560	
55	Women's Retreat Fee Income	\$43,505	\$0	\$0	\$43,505	
56	Total Women's Retreat Income	\$44,065	\$117	\$2,500	\$44,065	
57						
58	Youth Programs					
59	Youth Programs Clothing Sales	\$0	\$0	\$340	\$195	
60	Youth Programs Contributions	\$1,640	\$8,106	\$6,000	\$5,000	
61	Youth Programs Fee Income	\$5,683	\$7,766	\$23,100	\$19,420	
62	Total Youth Program Income	\$7,323	\$15,872	\$29,440	\$24,615	
63						
64	Total Income, All Sources	\$1,141,535	\$2,222,663	\$2,495,385	\$2,715,502	

	A	C	E	F	G	H
1	BYM 2023 BUDGET DETAIL - EXPENSES					
2	Description	2020 Actuals	2021 Actuals	2022 Budget	2023 Budget	Notes
3	Staff Compensation					3
4	Wages	\$577,535	\$615,253	\$656,699	\$679,400	
5	Taxes	\$42,055	\$43,678	\$42,994	\$51,975	
6	Benefits	\$123,857	\$125,692	\$115,679	\$133,947	
7	Retirement	\$32,568	\$33,030	\$33,720	\$40,764	
8	Total Staff Compensation	\$776,015	\$817,653	\$849,092	\$906,086	
9						
10	Administrative Expenses					
11	Accounting and Audit	\$3,000	\$16,510	\$17,340	\$18,500	
12	Addition to Reserves	\$0	\$0	\$4,975	\$0	
13	Bank & Credit Card Fees	\$7,263	\$9,121	\$4,590	\$9,600	
14	Building and Ground Maintenance	\$4,977	\$8,097	\$6,630	\$13,000	6
15	Clerks' Expenses	\$582	\$0	\$3,570	\$3,500	
16	Computer Equipment, Supplies, Maintenance	\$6,794	\$20,922	\$14,020	\$24,000	
17	Depreciation	\$8,892	\$8,112	\$6,630	\$10,000	
18	Dues and Subscriptions	\$3,654	\$2,280	\$2,550	\$2,500	
19	Employee Development	\$602	\$10,678	\$8,567	\$11,350	
20	Equipment Purchase and Maintenance	\$2,526	\$2,452	\$2,754	\$2,500	
21	Insurance	\$10,975	\$11,803	\$10,200	\$12,000	
22	Legal and Background Checks	\$227	\$20	\$5,100	\$500	
23	Miscellaneous Expenses	\$11,423	\$25,617	\$4,896	\$19,700	
24	Office Supplies, Postage, Printing	\$23,417	\$6,472	\$26,622	\$8,500	
25	Payroll Processing	\$1,906	\$1,938	\$2,142	\$2,300	
26	Representative Travel	\$0	\$0	\$3,264	\$1,000	
27	Staff Travel	\$1,447	\$1,263	\$9,501	\$3,500	
28	Telephone and Utilities	\$8,276	\$6,984	\$8,772	\$9,500	
29	Web Access	\$8,121	\$13,695	\$8,670	\$12,500	
30	Total Administrative Expenses	\$104,080	\$145,965	\$150,793	\$164,450	
31						
32	Annual Session Expenses					
33	Background Checks	\$0	\$0	\$50	\$50	
34	Bank & Credit Card Fees	\$185	\$806	\$2,200	\$2,200	
35	Bookstore Supplies	\$0	\$0	\$1,000	\$1,000	
36	Equipment Rental	\$0	\$0	\$2,000	\$7,000	
37	Food	\$0	\$0	\$13,000	\$13,000	
38	Lodging	\$0	\$0	\$65,000	\$65,000	
39	Office Supplies, Postage, Printing	\$3,410	\$3,158	\$7,250	\$9,350	
40	Site Costs	\$0	\$0	\$1,000	\$1,000	
41	Speakers	\$2,000	\$7,000	\$3,000	\$3,000	
42	Total Annual Session Expenses	\$5,595	\$10,964	\$94,500	\$101,600	
43						
44	Camp Program and Property Expenses					
45	Advertising	\$0	\$35	\$200	\$200	
46	Bank and Credit Card Fees	\$10,918	\$32,500	\$27,817	\$6,127	
47	Building and Grounds Maintenance	\$11,724	\$47,312	\$25,400	\$30,300	

	A	C	E	F	G	H
48	Camp Program Wages & Benefits	\$20,705	\$396,061	\$615,000	\$661,765	7,8
49	Computer Equip/Supplies/Repair/Web Access	\$6,917	\$11,256	\$11,904	\$14,099	
50	Consultants	\$250	\$21,137	\$13,599	\$19,800	
51	Depreciation	\$105,132	\$110,462	\$77,938	\$145,226	
52	Equipment Purchase/Maintenance/Rental	\$2,976	\$9,867	\$25,791	\$24,300	
53	Food	\$358	\$89,749	\$100,000	\$105,500	
54	Insurance	\$39,339	\$39,233	\$87,993	\$43,067	
55	Laundry	\$0	\$736	\$875	\$1,350	
56	Medical	\$170	\$14,982	\$15,000	\$18,000	
57	Miscellaneous Expenses	\$1,195	\$195	\$300	\$300	
58	Office Supplies/Printing/Postage	\$408	\$8,165	\$9,000	\$10,825	
59	Opequon Lease	\$6,500	\$6,500	\$6,500	\$6,500	9
60	Other Employee Expenses	\$1,299	\$2,978	\$4,664	\$6,350	
61	Purchases for Resale	\$0	\$9,252	\$7,476	\$0	
62	Site Costs	\$0	\$644	\$1,586	\$1,000	
63	Taxes & Fees	\$2,252	\$3,136	\$12,423	\$4,850	
64	Teen Adventure Space Rental	\$0	\$5,169	\$5,250	\$5,000	
65	Telephone & Utilities	\$22,817	\$31,641	\$38,869	\$37,328	
66	Transfer for Friendly Loan Principal Repay	\$0	\$105	\$0	\$0	
67	Travel/Parking/Meetings	\$1,160	\$5,582	\$5,817	\$25,543	
68	Vehicle Insurance	\$17,577	\$16,803	\$26,400	\$22,000	
69	Vehicle Maintenance/Fuel/Permits	\$18,212	\$41,565	\$66,614	\$53,650	
70	Work Weekends	\$0	\$0	\$3,900	\$300	
71	Workshop and Program	\$996	\$34,221	\$20,000	\$20,000	
72	Total Camp Program and Property Expenses	\$270,905	\$939,286	\$1,210,315	\$1,263,380	
73						
74	Committee Expenses					
75	Advancement & Outreach Committee	\$0	\$0	\$0	\$0	
76	Camp Property Management Committee	Included in Camp Program and Property Expenses				
77	Camping Program Committee	Included in Camp Program and Property Expenses				
78	Development Committee	Included in Development Expenses				
79	Faith & Practice Committee	\$35	\$11	\$0	\$0	
80	Growing Diverse Leadership Committee	\$4,424	\$200	\$500	\$2,000	
81	Indian Affairs Committee	\$1,250	\$0	\$695	\$795	
82	Manual of Procedure Committee	\$0	\$0	\$0	\$0	
83	Ministry & Pastoral Care Committee	\$500	\$0	\$250	\$7,500	10
84	Nominating Committee	\$0	\$0	\$0	\$0	
85	Peace & Social Concerns Committee	\$0	\$0	\$0	\$0	
86	Program Committee	Included in Annual Session Expenses				
87	Religious Education Committee	\$0	\$0	\$0	\$100	
88	Search Committee	\$0	\$0	\$0	\$0	
89	Stewardship and Finance Committee	\$0	\$0	\$0	\$0	
90	Supervisory Committee	\$0	\$0	\$0	\$0	
91	Trustees	\$0	\$655	\$500	\$0	
92	Unity with Nature Committee	\$0	\$0	\$0	\$0	
93	Young Adult Friends	\$17	\$0	\$1,700	\$1,700	
94	Youth Programs Committee	Included in Youth Programs Expenses				
95	ad hoc 350th Anniversary Committee	\$0	\$0	\$0	\$0	

	A	C	E	F	G	H
96	End of Life Working Group	Included in Ministry & Pastoral Care				
97	Growing Our Meetings Working Group	\$0	\$0	\$0	\$0	
98	Intervisitation Working Group	\$0	\$0	\$4,000	\$1,000	
99	Pastoral Care Working Group	\$0	\$0	\$0	\$0	
100	Quaker Voice of Maryland Working Group	\$0	\$0	\$0	\$0	
101	Refugee & Immigration Working Group	\$0	\$0	\$0	\$0	
102	Reparations Action Working Group	\$6,761	\$926	\$2,750	\$2,750	
103	Spiritual Formation Program Working Group	Included in Spiritual Formation Expenses				
104	STRIDE Working Group	Included in STRIDE Expenses				
105	Women's Retreat Working Group	Included in Women's Retreat Expenses				
106	WG on Rights of Trans and Non-binary People	\$0	\$0	\$0	\$0	
107	Working Group on Racism	\$0	\$200	\$0	\$20,000	11
108	WG on Right Relationship with Animals	\$0	\$0	\$0	\$0	
109	Youth Safety Policy Working Group	\$81	\$504	\$0	\$0	
110	Committee Overage Contingency	\$0	\$0	\$1,000	\$2,500	
111	Total Committee Expenses	\$13,068	\$2,497	\$11,395	\$38,345	
112						
113	Contributions to Major Organizations					
114	Friends General Conference	\$0	\$0	\$10,260	\$10,260	
115	Friends United Meeting	\$0	\$0	\$8,910	\$8,910	
116	Friends World Committee for Consultation	\$0	\$0	\$7,830	\$7,830	
117	Total Contributions to Major Organizations	\$0	\$0	\$27,000	\$27,000	
118						
119	Contributions to Other Organizations					
120	American Friends Service Committee	\$0	\$0	\$200	\$200	
121	Friends Committee on National Legislation	\$0	\$0	\$200	\$200	
122	Friends House (Sandy Spring)	\$0	\$0	\$200	\$200	
123	Friends Meeting School	\$0	\$0	\$200	\$200	
124	Friends Peace Teams	\$0	\$0	\$200	\$200	
125	Interfaith Action for Human Rights	\$0	\$0	\$200	\$200	
126	Prison Visitation & Support	\$0	\$0	\$200	\$200	
127	Quaker Earthcare Witness	\$0	\$0	\$200	\$200	
128	Quaker House	\$0	\$0	\$200	\$200	
129	Quaker Religious Education Collaborative	\$0	\$0	\$200	\$200	
130	Sandy Spring Friends School	\$0	\$0	\$200	\$200	
131	Washington Quaker Workcamps	\$0	\$0	\$200	\$200	
132	Friends House on Capitol Hill	\$0	\$0	\$0	\$200	
133	Church councils, SS Fire Department					
134	Interfaith Center of Metro Washington	\$0	\$0	\$225	\$225	
135	National Council of Churches	\$0	\$0	\$200	\$200	
136	Sandy Spring Volunteer Fire Department	\$0	\$0	\$200	\$200	
137	Virginia Council of Churches	\$0	\$0	\$200	\$200	
138	World Council of Churches	\$0	\$0	\$200	\$200	
139	Other organizations					
140	Center on Conscience and War	\$0	\$0	\$200	\$200	
141	Earlham School of Religion	\$0	\$0	\$200	\$200	
142	Friends Council on Education	\$0	\$0	\$200	\$200	
143	Friends House, Moscow	\$0	\$0	\$200	\$200	

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144	Friends Journal	\$0	\$0	\$200	\$200	
145	Pendle Hill	\$0	\$0	\$200	\$200	
146	Right Sharing of World Resources	\$0	\$0	\$200	\$200	
147	Total Contributions to Organizations	\$0	\$0	\$4,825	\$5,025	
148						
149	Development Expenses					
150	Advertising	\$56	\$35	\$1,500	\$250	
151	Bank & Credit Card Fees	\$0	\$78	\$1,000	\$150	
152	Computer Equip/Supplies/Repair/Web Acces	\$2,050	\$2,904	\$7,000	\$2,700	
153	Consultants	\$0	\$0	\$3,500	\$2,000	
154	Dues and Subscriptions	\$1,858	\$1,550	\$2,200	\$2,000	
155	Miscellaneous Expenses	\$447	\$170	\$8,750	\$4,000	
156	Office Supplies, Postage, Printing	\$23,899	\$33,050	\$28,500	\$48,800	
157	Travel/Parking/Meetings/Entertainment	\$673	\$114	\$12,000	\$3,000	
158	Total Development Expenses	\$28,985	\$37,900	\$64,450	\$62,900	
159						
160	Other Program Expenses					
161	Sue Thomas Turner Quaker Education Fund	\$0	\$0	\$25,000	\$25,000	
162	Educational Grants	\$0	\$0	\$12,560	\$16,000	
163	Indian Affairs Historical Fund	\$0	\$0	\$1,200	\$0	
164	Total Other Program Expenses	\$0	\$0	\$38,760	\$41,000	
165						
166	Spiritual Formation Expenses					
167	Bank & Credit Card Fees	\$157	\$128	\$0	\$0	
168	Food	\$0	\$0	\$0	\$0	
169	Lodging	\$0	\$0	\$0	\$0	
170	Site Costs	\$756	\$0	\$15,000	\$20,000	
171	Workshops and Program	\$1,195	\$500	\$0	\$0	
172	Total Spiritual Formation Expenses	\$2,108	\$628	\$15,000	\$20,000	
173						
174	STRIDE Program Expenses					
175	Bank and Credit Card Fees	\$246	\$407	\$0	\$400	
176	Computer Equip/Supplies/Repair/Web Acces	\$0	\$0	\$0	\$0	
177	Consultants	\$750	\$0	\$2,000	\$0	
178	Food	\$310	\$188	\$0	\$200	
179	Miscellaneous Expenses	\$2,395	\$2,430	\$3,000	\$0	
180	Office Supplies/Printing/Postage	\$0	\$118	\$0	\$50	
181	Travel/Parking/Meetings/Entertainment	\$141	\$2,770	\$2,400	\$4,600	
182	Workshop, Program, & Equipment	\$2,957	\$1,992	\$1,200	\$5,000	
183	Total STRIDE Program Expenses	\$6,799	\$7,906	\$8,600	\$10,250	
184						
185	Women's Retreat Expenses					
186	Bank & Credit Card Fees	\$1,344	\$3	\$0	\$1,344	
187	Office Supplies/Printing	\$0	\$0	\$0	\$0	
188	Site Costs	\$41,342	\$0	\$0	\$41,434	
189	Speakers	\$0	\$0	\$0	\$0	
190	Workshop and Program	\$275	\$0	\$0	\$0	
191	Total Women's Retreat Expenses	\$42,961	\$3	\$0	\$42,778	

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192						
193	Youth Programs Expenses					
194	Consultants	\$2,360	\$1,800	\$2,500	\$3,000	
195	Bank and Credit Card Fees	\$243	\$387	\$450	\$450	
196	Food	\$2,243	\$0	\$6,077	\$6,200	
197	Purchases for Resale	\$0	\$0	\$300	\$0	
198	Workshop and Program	\$3,286	\$391	\$2,450	\$2,450	
199	Travel/Parking/Meetings/Entertainment	\$1,566	\$1,728	\$1,500	\$1,800	
200	Site Costs	\$312	\$242	\$1,560	\$1,560	
201	Medical	\$0	\$217	\$0	\$200	
202	Scholarships	\$0	\$0	\$4,500	\$3,860	
203	Miscellaneous Expenses	\$265	\$431	\$0	\$600	
204	Total Youth Programs Expenses	\$10,275	\$5,195	\$19,337	\$20,120	
205						
206						
207	Total Expenses, All Sources	\$1,260,791	\$1,967,997	\$2,494,068	\$2,702,933	

Notes

- 1 Employee payments for dependent health coverage. These become payroll deductions in Actuals.
- 2 See Income Detail. Includes releases from Barry Morley Income Fund, Educational Grants, and STTQEF
- 3 Includes all (9) full-time, year-round staff.
9 year-round staff are: GenSec, Finance Manager, Admin Coordinator, Development Director, Youth Program Manager, STRIDE Coordinator, Camp Program Manager, Camp Property Manager, Camp Director - Catoctin
- 4 Does NOT include \$324,011 in personnel costs (salary, tax, benefits) accounted for in Line 21.
- 5 Barry Morley *Income Fund* release; Current Income Fund has \$160,000 balance.
- 6 Includes \$7,500 for annual burial ground maintenance
- 7 Includes all seasonal camp staff + 2 year-round, part-time camp caretakers
- 8 In accordance with the creation of new staff positions as outlined in the Manual of Procedure, the Camping Program Committee has approved an additional, 2nd Camp Director position as soon as budget allows. That position is NOT included in the 2023 budget due to budget constraints.
- 9 During the first 5 years of lease payments for the Opequon property, we doubled our \$6,500 payment to pre-pay years 6-10. 50% was booked as rent payments (expense) and 50% was booked as pre-paid expenses (asset). Year 6 begins in 2023, so we are no longer paying our cash rent. However, for years 6-10 we must record the expense in order to reduce our prepaid asset line.
- 10
EOLWG has requested \$7,500 for publication and distribution of End of Life publication. Detailed plan submitted.
- 11 WGR has requested \$20,000 for anti-racism training and healing spaces. No detailed plan submitted.