

**Monthly/Preparative Meeting/Worship Group**

Please return to:

Baltimore Yearly Meeting  
17100 Quaker Lane  
Sandy Spring, MD 20860-1296  
[admin@bym-rsf.org](mailto:admin@bym-rsf.org)

The Yearly Meeting wishes to update the Monthly Meeting web site, data base, mailing list, and Yearbook. Please use this form to send any **CHANGES** to your Meeting information.

Time(s) of Meeting for Worship \_\_\_\_\_

Place of Meeting for Worship \_\_\_\_\_

Mailing address \_\_\_\_\_

Time of First Day School \_\_\_\_\_

Time and place of Monthly Meeting for Business \_\_\_\_\_

Is your Meeting House wheel chair accessible? \_\_\_\_\_

Does your Meeting have a hearing assistance system? \_\_\_\_\_ If so, frequency: \_\_\_\_\_

Date new appointees begin: \_\_\_\_\_

Date fiscal year begins: \_\_\_\_\_

**LIST CHANGES IN THE OFFICERS:** If there is no change for a particular position, enter *NO CHANGE*, otherwise, enter the new person's information. The enclosed list shows those currently listed as clerks and officers. If the *outgoing* officer's name is not shown on the enclosed list, please provide BYM with the *outgoing* person's name and e-mail address. This will help BYM staff send information to the correct persons in the upcoming year.

<b>Position/ Area of Responsibility</b>	<b>Name</b>	<b>Email address</b>	<b>Mailing Address</b>
Clerk			
Assistant Clerk			
Recording Clerk			
Treasurer			

**CHANGES IN THE FOLLOWING CONTACTS.** Please include the name, e-mail address, and mailing address of incoming clerks in the table below.

<b>Position/ Area of Responsibility</b>	<b>Name</b>	<b>Email address</b>	<b>Mailing Address</b>
Ministry & Counsel (Oversight, Pastoral Care)			
Peace & Social Concerns			
Religious Education			
Stewardship & Finance			
Newsletter Editor			
BYM Camping Program Correspondent			
BYM Educational Funding Resources Correspondent			
BYM <i>Interchange</i> Correspondent			
BYM Interim Meeting			

Person completing this form: \_\_\_\_\_

Date: \_\_\_\_\_