

Baltimore Yearly Meeting – Religious Society of Friends
Supervisory Committee Report
Third Month 17th, 2012

Supervisory Committee acts as the Personnel Committee of Baltimore Yearly Meeting. During this year, there have been changes in the staffing patterns for camp property managers, and camp directors. In addition, the committee oversees provision of benefits for our employees. The clerk of the committee serves as consultant and support person for the General Secretary. The committee meets about eight times each year.

Continuance of General Secretary: Presiding Clerk, Elizabeth Meyer, and Supervisory Committee Clerk, Margaret Meyer, met with Riley Robinson in December to review his work for the year. Prior to that meeting, the committee solicited feedback from staff, committees of the Yearly Meeting, and clerks of Monthly Meetings. Supervisory committee also contributed insight. Friends are quite pleased with Riley's work on our behalf and congratulated him. Supervisory committee heard the report of this review in January and has continued the employment of our General Secretary for another year.

Priorities for the General Secretary: The General Secretary continues to be responsible for work on the financial and legal matters of the Yearly Meeting. These involve several committees and initiatives for revised activities. In addition, he is responsible, with Supervisory Committee, for maintenance of the Yearly Meeting property in Sandy Spring. We have asked him to spend additional time with the Camping programs this year. He continues to represent us to other Quaker organizations, and to help us envision our own future. In addition, he works closely with other Yearly Meeting staff to ensure that they work effectively and continue to grow in their activities. The General Secretary also tries to visit Monthly and Quarterly Meetings on a rotating basis. There is more in this list than one person can accomplish, so we ask for each and every member of the Yearly Meeting to consider how he or she can also contribute.

2012 Budget and Personnel Costs: During 2012, staff costs to Yearly Meeting are anticipated at:

Total staff cost to YM:	\$577,117
Aggregate salary	\$424,193
Employer portion FICA tax	\$32,448
Benefits, including Health care and contribution to 401(K)	\$120,476

Future Plans:

The committee is working on materials to help staff and committees work together well. In addition, a new sabbatical policy is being written. Riley Robinson will be eligible for sabbatical in 2013. The committee expects to revise the arrangement of administrative assistance activities in the main office, possibly employing another part-time individual.