

APPORTIONMENTS

Monthly Meeting	2003	2004	2005
Adelphi	\$17,340	\$15,000	\$18,320
Alexandria	8,000	8,000	8,000
Annapolis	9,100	9,100	9,100
Baltimore, Homewood	18,170	16,900	16,900
Baltimore, Stony Run	52,500	57,200	57,350
Bethesda	21,270	21,270	21,270
Blacksburg	1,050	1,050	1,150
Carlisle	2,970	2,970	3,100
Charlottesville	7,780	7,780	7,780
Deer Creek	3,170	3,170	3,400
Dunnings Creek	2,920	2,920	2,900
Fishertown	1,050	1,050	900
Floyd	430	455	500
Frederick	4,750	4,750	4,750
Gettysburg	660	660	660
Goose Creek	11,500	14,000	14,000
Gunpowder	5,000	5,300	6,200
Herndon	5,000	5,000	5,300
Hopewell Centre	3,710	3,800	3,800
Langley Hill	13,500	13,500	14,000
Little Britain	1,780	1,780	1,800
Little Falls	3,580	4,100	5,000
Maury River	2,100	2,200	2,500
Menallen	2,900	3,200	2,000
Midlothian	2,000	2,200	2,200
Nottingham	4,280	5,000	5,000
Patapsco	1,310	1,600	2,000
Patuxent	1,520	1,900	2,370
Pipe Creek	370	421	300
Quaker Lake	250	274	300
Richmond	10,850	11,400	11,700
Roanoke	1,750	1,750	1,750
Sandy Spring	30,310	32,500	35,000
State College	6,250	7,800	9,750
Valley	2,500	2,900	3,000
Warrington	3,000	3,000	2,250
Washington	39,500	43,500	43,500
West Branch	3,500	3,500	3,200
Williamsburg	2,100	2,100	2,000
York	1,330	1,700	2,000
TOTAL	\$309,740	\$326,700	\$337,000

**BALTIMORE YEARLY MEETING
BUDGET SUMMARY**

	2003	2003	2004	2005
Operating Revenue	Budget	Actuals	Budget	Budget
General	\$319,000	\$335,553	\$336,700	\$368,250
Camp Properties	75,900	71,938	78,900	114,150
Committee Programs	22,250	37,646	16,500	17,000
Youth Programs			11,500	11,750
Special Projects	87,001	147,819	1	NA
Annual Sessions	109,500	120,363	111,500	121,600
Camping Programs	503,617	533,575	542,285	594,626
Operating Revenue	\$1,117,268	\$1,246,894	\$1,097,386	\$1,227,376
Transfer from Designated Funds				
for Capital Improvements	\$65,000	\$84,422	\$90,000	\$96,000
Total Revenue	\$1,182,268	\$1,331,316	\$1,227,376	\$1,323,376
Operating Expenses				
Office Personnel	\$147,500	\$155,261	\$149,500	\$86,261
Administration	90,800	89,066	97,950	98,150
Committee Administration	22,750	15,011	8,400	19,550
Membership and Services	62,950	62,950	62,950	66,600
Camp Properties	79,700	85,996	84,317	172,602
Committee Programs	19,250	37,628	16,000	15,500
Youth Programs			32,622	66,889
Special Projects	87,001	147,819	1	NA
Annual Sessions	97,600	115,272	103,950	109,722
Camping Programs	459,700	525,298	540,646	590,006
Operating Disbursements	\$1,067,251	\$1,234,302	\$1,096,336	\$1,225,280
Total Capital Improvements	\$65,000	\$84,422	\$90,000	\$96,000
Total Expenses	\$1,132,251	\$1,318,723	\$1,186,336	\$1,321,280
Surplus/(Deficit)	\$50,017	\$12,593	\$1,050	\$2,096

GENERAL ADMINISTRATION BUDGET

	2003	2003	2004	2005
General Revenue	Budget	Actuals	Budget	Budget
Apportionment	\$309,000	\$309,000	\$326,700	\$337,000
Investment Interest	1,500	908	1,250	1,250
Contributions	6,000	21,461	6,000	27,000
Other Income	500	2,076	250	500
Publication sales	2,000	2,108	2,500	2,500
Total General Revenue	\$319,000	\$335,553	\$336,700	\$368,250
 Expenses				
Office Personnel				
Office Personnel Cost	\$141,000	\$148,931	\$144,000	\$78,061
Professional Development	1,000	876	1,000	1,000
Sabbatical Reserve	2,000	1,000	1,000	2,000
Consultant	2,000	1,500	2,000	2,000
Payroll Services	1,500	2,000	1,500	2,000
Retirement Plan Services		954	1,200	1,200
Total Office Personnel	\$147,500	\$155,261	\$149,500	\$86,261
 Administration				
Office Property				
Utilities	\$3,500	\$2,913	\$3,500	\$3,500
Maintenance	4,000	3,112	4,000	3,500
Capital Reserves	3,000	2,000	3,000	5,600
Sub-Total Office Property	\$10,500	\$8,025	\$10,500	\$12,600
 Office Administration				
Bookkeeping	\$400	\$0	\$400	\$300
Audit	6,000	10,225	6,000	7,000
Insurance	3,250	3,509	6,500	5,500
<i>Interchange</i>	5,500	6,027	6,500	7,000
Meetings & Entertainment	650	764	650	1,000
Miscellaneous	1,000	1,526	1,000	1,000
Postage	9,000	6,523	9,500	8,500
<i>Yearbook</i> Printing	8,000	7,157	8,000	7,500

	2003	2003	2004	2005
Office Admin. Cont.	Budget	Actuals	Budget	Budget
Office Supplies	12,000	12,657	14,000	14,000
Bank/Credit Card Service	2,250	4,947	1,650	2,500
Computer Supplies	3,000	3,197	3,000	3,000
Telephone	11,000	6,751	9,500	8,000
Travel–Reps. to Boards	3,500	3,422	3,500	3,500
Travel–FUM & FWCC Tri. Reps.	4,000	4,000	4,000	4,000
Travel–FUM Intrntl. Reps.	500		500	
Travel–Office Staff	9,000	8,855	9,000	10,000
Presiding Clerk	750	750	750	750
Interest paid out		1,750	1,750	1,000
Contingency	1,000		2,000	1,000
Sub-Total Office Administration	\$79,800	\$81,042	\$87,450	\$85,550
Total Administrative	\$90,300	\$89,066	\$97,950	\$98,150
Committee Administration				
Advancement and Outreach	\$400	\$59	\$600	\$300
Camping Program	1,000	2,288	1,000	2,000
Camp Property	500		100	100
Ministry and Counsel	500	786		
Ministry and Pastoral Care			350	1,400
Peace and Social Concerns	500	81	300	300
Religious Education	4,000	3,419	3,000	4,000
Young Adult Friends	200		200	100
Nurture & Recognition of Ministry	200			
Right Sharing of World Resources	100	91	100	100
Unity with Nature	750	273	700	700
Criminal and Restorative Justice	200	150	200	200
Educational Funding Resources		107	200	200
Youth Programs Committee	9,600	7,337	500	500
<i>Manual of Procedure</i>		28	50	50
Ad Hoc Gender and Sexual Diversity	100	29	100	100
Trustees	2,000	14	200	200
Web Publishing	200		200	200
Friends in Education	200	77	200	200
Indian Affairs	300	272	300	600
Working Group on Racism	100		100	300
Yearly Meeting Intervisitation				7,000
Contingency	1,900		1,900	1,000
Total Committee Administration	\$22,750	\$15,011	\$8,400	\$19,550

	2003	2003	2004	2005
Extended Services	Budget	Actuals	Budget	Budget
American Friends Service Com	\$400	\$400	\$400	\$400
Earlham School of Religion	400	400	400	400
FCNL	400	400	400	400
Friends Council on Education	400	400	400	400
<i>Friends Journal</i>	400	400	400	400
Pendle Hill	400	400	400	400
William Penn House	400	400	400	400
Sandy Spring Friends School	400	400	400	400
World Council of Churches	400	400	400	400
National Council of Churches	400	400	400	400
Center on Conscience and War	400	400	400	400
RSWR, Inc.	400	400	400	400
Quaker Earthcare Witness	400	400	400	400
Friends Peace Teams	1,000	1,000	1,000	500
Friends House, Inc.				400
Washington Workcamps				400
Sub-Total Extended Services	\$6,200	\$6,200	\$6,600	\$6,500
Membership Contributions				
Friends General Conference	\$29,600	\$29,600	\$29,600	\$31,000
Friends United Meeting	17,400	17,400	17,400	
Undesignated				17,400
FWCC-Americas	9,750	9,750	9,750	11,700
Sub-Total Membership	\$56,750	\$56,750	\$56,750	\$60,100
Total Services and Membership	\$63,350	\$63,350	\$62,950	\$66,600

CAMP PROPERTIES BUDGET

	2003	2003	2004	2005
Property Revenue	Budget	Actuals	Budget	Budget
Camp Summer Rental	\$59,000	\$59,000	\$61,000	\$85,000
Other Rentals	8,100	8,990	9,100	16,750
Miscellaneous	300	133	300	300
Annual Contributions	\$8,500	\$3,815	\$8,500	\$12,000
Total Property Revenue	\$75,900	\$71,938	\$78,900	\$114,150
Property Expenses				
Property Manager Personnel				\$44,910
Operating Expenses				
Utilities	\$11,250	\$13,413	\$11,000	\$11,300
Vehicle Maintenance	2,000	5,505	4,500	6,500
Telephone	4,250	2,922	2,500	2,700
Insurance-Property	6,000	5,900	6,000	5,800
Caretaker Personnel Costs	21,000	17,429	20,400	28,942
Building maintenance	12,000	13,830	11,000	3,000
Equipment maintenance	5,250	1,105	4,750	3,400
Grounds & Forestry	3,250	2,899	3,250	3,300
Trash Removal	1,250	861	1,500	1,750
Real estate taxes	975	1,084	1,650	1,650
New Equipment	1,250	7,963	2,000	600
Miscellaneous	1,500	2,204	1,500	1,500
Contingency	1,250	469	1,250	1,250
Opequon Lease	3,000	6,000	6,000	6,500
Operating Expenses	\$74,700	\$81,996	\$77,300	\$78,192
Capital Reserves	\$5,000	\$4,000	\$8,000	\$49,500
Total Expenses	\$79,700	\$85,996	\$85,300	\$172,602
Surplus/(Deficit)	(\$3,800)	(\$14,058)	(\$6,400)	(\$58,452)

COMMITTEE PROGRAMS BUDGET

	2003	2003	2004	2005
Income	Budget	Actuals	Budget	Budget
Spiritual Formation	\$7,500	\$7,795	\$7,500	\$7,000
Silent Retreat	5,500	3,250	5,500	5,500
Young Adult Friends Conferences	500		500	500
Women's Retreat		18,658	2,000	3,000
TSL/BYM Working Group			1,000	1,000
Total Program Revenue	\$13,500	\$29,703	\$16,500	\$17,000

Expenses

Spiritual Formation	\$7,000	\$6,575	\$7,500	\$7,000
Silent Retreat	5,000	4,794	5,000	5,000
Young Adult Friends Conferences	500		500	500
Women's Retreat		16,923	2,000	2,000
TSL/BYM Working Group			1,000	1,000
Total Program Expense	\$18,100	\$19,534	\$16,000	\$15,500

Special Projects

Revenue

Indian Affairs Released Friend	\$1	\$14,740	NA	NA
Friends Peace Teams Project	87,000	133,079	\$1	NA
Total Project Revenue	\$87,001	\$147,819	\$1	NA

Expenses

Indian Affairs Released Friend	\$1	\$14,740	NA	NA
Friends Peace Teams Project	\$87,000	\$133,079	\$1	NA
Total Project Expense	\$87,001	\$147,819	\$1	NA

YOUTH PROGRAMS BUDGET

	2004	2005
Income	Budget	Budget
Conference Fees	\$11,000	\$11,000
Contributions	500	750
Total Income	\$11,500	\$11,750
Expenses		
Youth Programs Administration		
Youth Secretary Personnel Cost	\$19,377	\$45,364
Scholarships	500	\$2,000
Conference Calls	500	500
Representative Travel (YouthQuake)		900
Total Youth Programs Administration	\$20,377	\$48,364
Young Friends Conferences		
Printing Costs		\$450
Bulk Mailings	2,000	900
Stamps and Meter		250
Site Costs	300	250
Food Costs	2,500	3,900
Conference and Workshops Supplies		150
Workshop Leadership		700
Bus Transportation	2,000	2,900
Miscellaneous	20	50
Total Young Friends	\$6,820	\$9,550
Junior Young Friends Conferences		
Junior Young Friends Coordinators	2,500	\$3,445
Printing Costs		150
Bulk Mailings	\$500	350
Stamps and Meter		75
Site Costs	200	200
Food Costs	1,000	1,600
Conference and Workshops Supplies	175	200
Workshop Leadership		800
Milage	250	800
Miscellaneous		50
Total Junior Young Friends Conferences	\$4,625	\$7,670

	2004 Budget	2005 Budget
Executive Committee		
Printing Costs		\$55
Stamps and Meter		40
Site Costs	\$150	100
Food Costs	650	700
Conf and Workshop Supplies		75
Workshop Leadership		300
Miscellaneous		35
Total Executive Committee	\$800	\$1,305
Total Youth Program Expenses	\$32,622	\$66,889
Surplus/Deficit	(\$21,122)	(\$55,139)

ANNUAL SESSION BUDGET

Revenue	2003 Budget	2003 Actuals	2004 Budget	2005 Budget
Fees and Lodge	\$95,000	\$106,012	\$95,000	\$105,000
Key Deposit	2,000	3,000	3,000	3,000
Donations	2,000	2,000	3,000	3,000
Carey Fund	500	388	500	500
Misc. Income	500		500	500
Bookstore	9,500	8,963	9,500	9,600
Total Revenue	\$109,500	\$120,363	\$111,500	\$121,600
Expenses				
Housing	\$25,000	\$24,726	\$28,500	\$26,000
Food Service	23,000	23,260	25,000	23,000
Office Personnel	5,000	5,000	5,000	8,322
Workgrants	20,000	24,840	20,000	24,000
Junior Yearly Meeting	3,000	1,401	1,200	1,500
Snacks/Program	500	418	500	1,000
Conference Fee	8,500	8,300	8,500	9,000
Scholarship	500	500	500	500
Scholarship-Navajo		500		500
Administration and Supplies	1,250	4,415	750	1,000
Key Refund	300	200	300	300
Honorarium	500	200	500	1,000
Travel	500	100	750	750
Postage	1,200	800	1,000	1,000
<i>Interchange</i>	1,750	1,750	1,500	1,000
Advance Reports	1,250	750	500	1,000
Books UPS	350	192	250	350
Bookstore	8,500	7,958	8,000	8,500
Van Rental	750	450	500	500
Credit Charge Service		431	450	500
Lost Keys		40		
Contingency	750	50	250	500
Total Expenses	\$103,600	\$115,312	\$103,950	\$109,722
Surplus/(Deficit)	\$5,900	\$5,051	\$7,550	\$11,878

CAMPING PROGRAMS BUDGET

	2003	2003	2004	2005
Income	Budget	Actuals	Budget	Budget
Fees-Cash	\$417,242	\$433,230	\$447,165	\$496,158
Fees-Scholarship Subsidies	18,750	11,538	11,800	13,800
Total Camper Payment	\$435,992	\$444,768	\$458,965	\$509,958
Scholarship Contributions		\$3,215	\$3,200	\$3,200
Scholarship BMCFAF	4,500	3,728	3,800	3,800
Fees-Workgrants	43,125	43,456	44,920	46,268
Application Fees	1,500	15,715	15,500	15,500
Contributions	14,500	13,944	11,900	11,900
T-Shirt Sales	4,000	8,594	4,000	4,000
Other		155		
Total Income	\$503,617	\$533,575	\$542,285	\$594,626
Expenses				
Salaries	\$208,000	\$195,352	\$214,830	\$175,952
Office Administrative Support				45,323
Workgrants		43,456	44,920	46,268
Benefits		9,000	6,160	2,000
Payroll taxes	11,000	12,806	18,900	19,332
Total Personnel	\$219,000	\$260,614	\$284,810	\$288,875
Transportation	\$30,000	\$26,164	\$26,900	\$27,707
Program	25,000	20,183	22,000	22,660
Canoes		3,800		3,720
Staff Training	5,000	7,383	10,400	7,000
Administrative	5,000	13,290	4,200	4,326
Telephone	5,000	2,779	3,126	3,016
Medical	3,000	1,232	1,270	1,270
Laundry	1,200	1,101	1,650	1,700
Rentals/Leases	62,000	61,034	64,000	88,010
Food/Kitchen	70,000	70,509	75,200	77,456
Accounting	6,500	8,185	6,500	6,695
T-Shirt	5,000	10,183	4,700	4,700
Insurance	16,000	10,286	10,700	11,021
Miscellaneous	2,000	1,253	1,050	1,050
Scholarships		17,302	18,800	20,800
Contingency	5,000	0	0	0
Vehicle Reserves		10,000	4,000	10,000
Uncollected Fees		5,996	2,000	2,000
Total Other Expenses	\$240,700	\$264,684	\$256,496	\$293,131
Capital Reserves				\$8,000
Total Expenses	\$459,700	\$525,298	\$541,306	\$590,006
Surplus/(Deficit)	\$43,917	\$8,277	\$979	\$4,620